

**Herbert Larson**  
Executive Director for International Legal Programs

**Maria Landry**  
Director of Admission and International Student Recruitment and Enrollment

**Mallory Asp**  
Senior Administrative Coordinator



## TULANE LAW EXCHANGE FACTSHEET 2022 – 2023

### INTERNATIONAL LEGAL PROGRAMS OFFICE CONTACT INFORMATION:

#### Incoming & Outgoing Exchange Primary Contact:

Mallory Asp  
Senior Administrative Coordinator  
(504) 865-5990  
[lawabroad@tulane.edu](mailto:lawabroad@tulane.edu)

Maria Landry  
Director of Admission  
(504) 865-5930  
[lawabroad@tulane.edu](mailto:lawabroad@tulane.edu)

Herbert V. Larson, Jr.  
Executive Director  
(504) 865-5839  
[hlarson@tulane.edu](mailto:hlarson@tulane.edu)

### DATES:

#### Application Deadlines:

Fall semester – April 1

Spring semester – October 15

#### Pre-program:

International Orientation Dates:  
July 25 – August 18, 2022

Intensive English Course:  
July 5 – 22, 2022

#### Semesters:

Fall 2022:  
Semester: August 22 – November 30, 2022  
Exam Session Dates: December 7 – 16, 2022

Spring 2023:  
Semester: January 17 – April 27, 2023  
Exam Session Dates: May 4 – May 12, 2023  
Graduation Date: May 20, 2023

**Full Academic Year Calendar (Current Year):** <https://law.tulane.edu/academics/calendar>

*Dates are tentative and may be subject to change*

### ACADEMIC EXPECTATIONS:

#### Admission Requirements:

All Tulane Law School courses are taught in English. Students should be studying law and fluent in English, both oral and written.

Tulane Law School requires the TOEFL unless otherwise waived. The minimum score is 90 on the internet based exam, 233 on the computer-based exam, and 577 on the paper-and-pencil based exam. Students may also take the IELTS, receiving a band score of 7.

#### Academic Requirements:

Attendance/Participation:	Mandatory/Graded vs. Optional/Non-graded	Depends on class
Course Load:	Min: 10 credit hours Max: 12 credit hours (May take additional credits upon approval)	(Approx 3-4 classes)
Examinations:	Written/Paper/Multiple choice	Depends on class

## REGISTRATION, COURSES AND GRADING:

- Students are responsible for requesting an official transcript at the conclusion of their program to be sent to their home university. They can request a transcript via <https://registrar.tulane.edu/transcript>.
- Please see our [Course Descriptions Page](#).
- Students can register for classes online through <https://gibson.tulane.edu/> once they have been assigned a Tulane email address *username* and *password* (sent directly by the Tulane IT department).
- Exchange students can take any course offered by the Law School, subject to the prerequisites for any given course, with the exception of certain clinical and skills-related courses.
- Exchange students are allowed to take **one** non-law related class. Please email [lawabroad@tulane.edu](mailto:lawabroad@tulane.edu) as soon as possible so that we can make necessary arrangements with Academic Services.
- Exchange students take classes with JD and LLM students. Most quotas are waived for exchange students, although spring semester students should enroll prior to arrival to make sure that space is still available.
- Generally, exams cannot be rescheduled. Pay attention to exam dates when registering or booking travel.
- Exchange students will be graded on the normal U.S. grading scale (A-F). Students are encouraged to discuss the grading scale with their home school prior to arriving in the U.S. to avoid transfer credit issues after grades are posted.
- Tulane University offers exchange students the opportunity to transfer their credits towards a future LL.M. program. Please contact Maria Landry at [mgusmaop@tulane.edu](mailto:mgusmaop@tulane.edu) for more information.

## ORIENTATION PROGRAM INFORMATION:

### FALL SEMESTER

- Tulane Law School holds a month-long orientation program for LL.M. and international exchange students before the fall semester. Exchange students are encouraged to enroll in this program.
- Tulane University also offers a month-long summer Intensive Language course in the month prior to the orientation program that is available to international students for a fee (\$500).
- If students want to consider an LLM from Tulane Law in their future education, they can complete the required Introduction to US Law course with waived tuition.
- The orientation program also includes tours and activities around New Orleans and networking events with faculty and alumni.

### SPRING SEMESTER

- Spring semester exchange students will attend International Orientation with the Office of International Students & Scholars (OISS).
- Students will be invited to a welcome event with our department and will be provided with a campus tour.
- Students should plan on arriving as early as possible to have more time to find housing and adjust to campus life (can arrive up to 30 days before start date).

## ESTIMATED LIVING EXPENSES AND ADEQUATE FUNDING:

- The Statement of Adequate Funding should indicate minimum funds of:
  - One Semester- **\$11,898**
  - Full Academic Year- **\$23,448**
- This estimate includes the mandatory Student Health and Wellness fee (\$345), which provides access to the Student Health Center and wellness resources on campus.
- Health Insurance expenses are not included in the estimated living expenses.
  - Health Insurance Fee (per semester) **\$1,682**
- International students who are required to take the ESL course will be charged \$500 for tuition and should take into account additional living expenses during the summer.
- Please note that adequate funding requirements are for immigration purposes and are based on estimates. Each student's actual expenses may vary depending on lifestyle.
- These expense estimates are based on the previous academic year. Living expenses may vary within 3%

## HOUSING:

- Temporary on-campus housing is available during July, prior to fall orientation. (Generally ends by first Saturday in August). To request temporary housing, submit a [temporary housing form](#).
- Students must find permanent off-campus housing on their own for the academic term.
- Deming Pavilion is the only housing for graduate students (mostly medical), however it is located on the downtown campus which is 20 min from the Law School. There is a free shuttle between the two campuses but Deming is not recommended since all classes, activities and events will take place on the uptown campus.
- Please see the [Off-Campus Housing page](#) for housing advice and resources.
- We recommend that properties **not** be rented sight unseen.
- You should plan on setting up temporary accommodations as you look for an apartment.

## STUDENT SERVICES/FACILITIES:

[Reily Center \(recreation facility\)](#)

[Technology Services](#)

[Shuttles](#)

[Social Activities and Clubs](#)

[Law School Intranet](#)

[Law Library](#)

**HEALTH INSURANCE** (<http://campushealth.tulane.edu/insurance-fees/health-insurance-requirements>)

**IMMUNIZATIONS** (<https://campushealth.tulane.edu/patient-portal/immunization-compliance>)

- Students are required to carry adequate medical insurance.
- All J-1/J-2 visa holders must be covered by a [Tulane University Sponsored Health Policy](#)
- The Student Health Center will provide information on their website just prior to the semester regarding the student insurance policy.
- The Student Health and Wellness fee is a mandatory fee for all incoming Tulane students providing them with access to the health center on campus for any unexpected injury or illness.
- Exchange students must also complete [immunization requirements](#) from Tulane University Student Health Services prior to enrollment in classes.
- Students should plan to have these immunization forms completed prior to arrival in the US. Should you need to get immunizations once you arrive, you can go to the Student Health Center.

### **APPLICATION INFORMATION: (Application link sent directly to nominated students)**

The application should be submitted electronically along with the additional documents requested:

1. Passport
2. Nomination Letter signed by home institution
3. Academic Transcript (English)
4. TOEFL or IELTS score (If Native Language is not English)
5. Adequate Funding (details on application)
6. Health Insurance Declaration

### **VISA INFORMATION:**

Visas are required for students that are not US citizens or Legal Permanent Residents to study on an exchange program at Tulane Law School. More information about visas can be found on the [Office of International Students & Scholars website](#).

### **CODE OF STUDENT CONDUCT:**

All exchange students that study at Tulane University will be enrolled as a Tulane student and expected to follow the Code of Student Conduct. Please review the current [Code of Student Conduct](#) on the [Office of Student Conduct website](#). As a Tulane student, you will be granted all student rights and privileges and expected to follow all legal and academic obligations.